

Wael Sayed Yousef Aly



Current Job:

From 1/4/2018 till now.

Warehouse manager

The International School of Elite Education (British , American, IB)

Responsible of many things:

- Book stores from kg1 & kg2 to Grad 12 in American , British, IGSE and IB Schools.
- the requirements for American ,British and IB laboratories.
- the stores of stationery and art.
- sporting stores.
- All components of computer and IT department.
- stores of spare parts for buses and cars of the school.
- the stores of toiletries in the school.
- he stores of the furniture section in the school.
- the stores of the plumbing department and the stores of the electrical tools department and an official for the stores of the discussion department.
- the stores of the school's uniform and clothing department.
- the agriculture supplies stores and nurseries in the school.
- the stores of the buffet and drinks department at the school.
- the stores of the musical instruments department.
- he stores of the number and machinery department for periodic maintenance of the school.

Experiences:

From 1/6/2008 till 30/3/2018.

Warehouse manager

Information Technology Department

Travco Group.

Management of the all Travco group company IT warehouse.

Responsible of Delivery, Inspection, sorting and Storage of IT and networking devices (Personal Computers, Laptops, Cisco IP Phone, Printers, Scanners, Servers, Switches, IP Cameras, Wireless Access Points, Routers, Firewalls, Black Berries...etc)

From 1/1/2007 till 31/5/2008:

Senior Store Keeper of Network Department

Enterprise Logistic Coordinator

TEDATA

Responsible of Delivery , Inspection , sorting and Storage of networking devices(SHDSL & ADSL Units , Wireless Access Points, Access Servers , Routers and its modules , DSLAMs , Cables).

Enterprise Logistic Coordinator

- Maintain the communication between the warehouse and Enterprise installation and troubleshoot teams.
- Maintain a clear picture about the number and type of equipment at every customer.

From 18 May 2002 to 1/1/2007: *Senior Store Keeper of Network Department TEDATA*

- TEDATA

- ENTERPRISE LOGISTIC COORDINATOR
- Save the hardware equipments and sort them by type at the inventory.
- Assist in preparing of purchasing plan.
- Receive Hardware from Providers and inspect them(check its Model and compare with the requested in the PR)
- Creating File for equipments contains necessary information (Serial Number, Customer name or exchange name where the equipment installed, date and the one who receive this unit to deliver it to the customer).
- Prepare and store the exit permission and signed receipt which include amount, equipment type, customer or exchange name, date, person, etc.).
- Responsible of contacting hardware providers to replace faulty devices.
- Keep files of equipments serial numbers and amounts updated to be able to provide history of units and preparing CSO when needed.

From 12 October 1997 to 15 May 2002

*Purchasing and Store keeper in main branch El Nasr Company for Civil Constructions EGYCO.

Courses:

- Microtech assets management course.
- Assets inventory.
- Assets Supervision.

Education;

- Diploma from Technical Commercial Institute - Purchasing & Stores department.
Year of Graduation: 1997

Skills;

- Very good experience using Microsoft Word & Microsoft Excel.
- Very good experience using inventory software.

Personal Data;

Date of Birth: 1980/04/01

Military Status: Exempted

Address: 39 Nasr Abu Ayaad St, Kafr El Elw, Helwan, Cairo, Egypt

Marital Status: Married

Mobile #: 01001663557, 01159794992

E-Mail: wael2sayed@yahoo.com.